

NORTHERN SUBURBS BRIDGE CLUB

RECORDER

The Recorder's role is to consider issues relating to player behaviour referred by any club member or a session Director. Regular bridge matters should be referred to the Director of the session during play.

- **The Recorder shall be an experienced and respected bridge player appointed to the position by the Management Committee of Northern Suburbs Bridge Club Inc.**
- **The Recorder's name shall be available on the club's website and prominently displayed in the Club**
- **On referral, the Recorder will informally and confidentially attempt to resolve the issue through advice to, and if necessary, mediation between the member(s) involved.**
- **If the Recorder is unable to resolve an issue, the recorder shall make a formal written report to the Management Committee which will then assume responsibility for the resolution of the matter.**
- **The Recorder will maintain a confidential written record of referred incidents and actions taken to resolve them, which the Recorder will make available to the President of the Management Committee upon request.**
- **The Recorder will provide a general report to the Management Committee on general trends of behaviour but will de-identify the participants involved.**
- **The Recorder shall have the support of the Management Committee. Any discourtesy to the Recorder while exercising his/her functions will not be tolerated and the Management Committee will use its disciplinary powers to support the Recorder.**